



ROADMAP FOR SUCCESSFUL COOPERATION FOR ORGANIZATIONS

STEP 1 – ANALYSIS: NEEDS, LOCAL CONTEXT, ENVISIONED IMPACT

- Define your target group
- Analyze the needs of the local context/municipality
- List what you need to surpass these challenges
- Analyze local actors and similar work
- Analyze the possibility of testing your proposal beforehand to prove its potential
- Prepare a presentation of yourself and your partnership proposal

STEP 2 – PARTNERSHIP ESTABLISHMENT

- Define the municipality you wish to work with and identify the most suitable department / representative
- Find out if municipality offers any program that can fit your needs
- List the benefits of the partnership for both parties

STEP 3 – IMPLEMENTATION AND FOLLOW-UP

- Define an action plan with clear timing, goal and designed responsible person

Action/Activity	Responsible Person	Goal(s)	Timing

- Create a communication plan to keep every party updated
- Define evaluation moments throughout the partnership cycle
- Define methods to assess the impact created and the achievement of the initial objectives